

NOTE: Please periodically check this information as dates may change

City of San Diego Commission for Arts and Culture
Important Dates for Applicants and Contractors

October 1, 2008 – September 30, 2009

October

1	Requests for payments for 1 st Quarter (July 1 – September 30) may be submitted
24	FY10 OSP Application Deadline

November

10	OSP Panelist Orientation
15	FY10 Acknowledgement Plan Due
19	FY10 CCSD Application Deadline

December

3	CCSD Panelist Orientation
12	OSP Panel Hearing - Levels II-B and III (Long Form Only)*
15	OSP Panel Hearing - Levels I and II-A (Long Form Only)*

January

1	Requests for payments for 2 nd Quarter (October 1 – December 31) may be submitted
7	Release OSP Panel Comments
20-21	CCSD Panel Hearing - (Long Form Only)*
28	OSP Appeals Deadline

February

18	Release CCSD Panel Comments
27	CCSD Appeals Deadline

March

20	Appeals Hearing – OSP and CCSD
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April

1	Requests for payments for 3 rd Quarter (January 1 – March 31) may be submitted
17	Commission Meeting – Approve Funding Recommendations

May

	City Council and Mayor Approve Budget
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June

12	Funding letters mailed to contractors
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July

1	Requests for payments for 4 th Quarter (April 1 – June 30) may be submitted (Final Report Required)
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August

28	FY10 Exhibit A Due
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September

15	Complete FY10 contracts (signed by contractor, Exhibit A submitted and approved and all insurance documented as up-to-date) begin routing-for-signatures process
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***Note on Panel Hearings:**

Panels review Long Form applications only. Short Form applications are reviewed by staff for technical compliance, and if the application is in compliance with all of the Short Form requirements, Short Form applicants will maintain their rank from FY09.

Panel Hearings are open to the public.